

**Modern Language Teachers Association of South Australia
COMMITTEE MEETING 2 MINUTES**

Minutes of Meeting 2, Monday 11th May, 4.30-6.30 p.m. at Adelaide High School..

Present: Kris Paul, Ly Le, Anne-Marie Morgan, Heidi Brasse, Alan Cleggett, David Sharp, Marietta Rossetto.

Apologies: Angela Benedetti, Andrea Corsten, Joe Van Dalen, Kathy Cleeves, Gyllian Godfrey, Eleni Glaros

AGENDA ITEM	SUBJECT	RESOLUTION	ACTION
1. Matters of Procedure	President welcomed everyone and opened the meeting		
2. Minutes of Previous Meeting	Minutes of last committee meeting	Minutes, 11 Feb., 2009 - Committee Meeting – endorsed Anne-Marie, seconded, Kris All in favour - carried	
3 Business arising from previous minutes			
3.1 AFMLTA Sponsorships	Kris: <ul style="list-style-type: none"> • Email sent to MLTASA members who had put in an EOI explaining error in mailout & consequent extension of the deadline. • Distribution Services have agreed to rectify the situation and meet the extra costs at their expense. • Another email update posted to members 11/5/2009 - More EOIs for sponsorship expected as a consequence. • Date for submission of EOIs now extended to Fri 15/5/2009 		Kris To ask Kathy to advise the pre-service & beginning Teachers (2008 &2009) on the DECS email lists of the EOI. If no response pass invitation on to Pre Service teachers in the 2009 round.

	<ul style="list-style-type: none"> • Committee to meet Monday 18/5/2009, after the PD event, to read applications • Successful applicants will be notified 25/5/2009 		
3.2 Membership Drive	<p>Kris:</p> <ul style="list-style-type: none"> • Pleased to report that current membership stands at 103 memberships + 2 life members. • Hopeful of increasing this number after the present membership drive. 		
3.3 MLTASA Awards Certificates of Merit	<p>Kris: To VOTE On: Implications for the Constitution/Working Rules</p>		<p>Kris: To send out documentation and convert the voting re the MLTASA Certificates of Merit to an E-vote</p>
3.4 E-voting	<p>Kris: Need to finalise this matter carried over from the previous 2009 discussions</p>	<p>Resolution: Motion proposed by Kris: That E voting be used as an emergency measure (carried over from 11/2/2009 Committee Meeting) Seconded: Anne-Marie All in Favour - carried</p>	
4 Correspondence			
4.1 MLTAQ LOTE Note	<ul style="list-style-type: none"> • Copy circulated 		

<p>4.2 Satisfac Education Association Account</p>	<p>Kris: Satisfac Education Association Account Flyer – for ACTION Letter from SATISFAC requested the following terms before agreeing to a change account from an S1 to an S71:</p> <ol style="list-style-type: none"> 1. Provide minutes from the MLTASA meeting noting the changeover 2. Provide written notification signed by the signatories requesting the change from S1 to S71 - note that all current signatories on S1 would remain the same and the current cheque book would remain valid. 3. If Internet Banking (view only) on this new account, S71, is required, then a written notification + signed by both signatories must be provided. 	<p>Motion by Kris: That MLTASA switch from an S1 to an S71 account with SATISFAC. The S71 will also provide Internet Banking (view only). Seconded: Anne-Marie All in favour – Carried.</p>	<p>Kris to contact SATISFAC with the appropriate documentation and signatures.</p>
<p>4.3 Invitation to Participate</p>	<p>Letter received 21/4/2009 inviting MLTASA to participate in “an interview in relation to key issues affecting Indonesian language programs in schools and specific strategies and ways forward to support Indonesian language programs into the future” M.Kohler (UniSA/RCLC) and P.Mahnken (Uni of Sunshine Coast.</p>		<p>Kris to has invited Andrea Corston to respond on behalf of MLTASA. Andrea has agreed as she will also be representing INTAN in this interview.</p>
<p>5 New Business</p>			
<p>5.1 PD Event</p>	<p>Roles and Responsibilities of Committee Members on the night discussed</p>	<p>Agreed Roles and Responsibilities</p> <ul style="list-style-type: none"> • Catering: Food - Heidi; Drinks - Anne-Marie 	

		<ul style="list-style-type: none"> • Seating : Alan/Marietta • Audio-Visuals: Kris • Introduction: Anne-Marie • Sign on Sheet (Kris to provide) & payment for non MLTASA members: Ly Le • Anne-Marie to provide a copy of the Guide to the MLTASA Committee – extra copies available from the Curriculum Corporation and Online. 	
6 Reports			
6.1 President's Report	<p>6.1.1 Smolicz award update: Signing of the MOU</p> <ul style="list-style-type: none"> • The launch was held on Friday, 8/5, at Bonython Hall, University of Adelaide: hosted by the Multicultural Education Committee • MOU signed by 3 University VCs, 3 Sectors, DECS, MLTASA and the Hon. Dr Jane Lomax-Smith,MP <p>6.1.2 MLTASA payments to Smolicz Award Kris:</p> <ul style="list-style-type: none"> • MLTASA payments = \$1000 p.a. for 5 years • Maurene has proposed MLTASA consider providing more funds and/or continue present payments over a longer period. 		<p>AGENDA ITEM for the next MLTASA meeting:</p> <p>Discussion of Maurene's proposal of the possibility of MLTASA providing additional funding to the Smolicz Award.</p>

	<p>6.1.3 Bank Statements Tracking EFT membership payments Kris: 3 payments received minus the membership forms</p> <p>6.1.3 Babel Kris:</p> <ul style="list-style-type: none"> • First issue for 2009 to be mailed next week • Kris is to be commended for her impressive role in resolving the problem of non receipt of Babel issues by members. • Kris has spent copious amounts of time finalising /checking membership addresses and contacting all Language Associations • A BIG THANK YOU KRIS <p>6.1.4 MLTASA Public Officer</p> <ul style="list-style-type: none"> • Kris has contacted Christina Emblem who has indicated that she is happy to continue in her role as the Public Officer for MLTASA 	<p>Possible Strategies for Rectifying the Situation: Kris: Membership form to request P Name and Association on the payment Heidi: Provide School on the payment / might also consider cross referencing as per the SAGTA Model Alan: No payment without a membership form Anne-Marie: request Bank's assistance Kris: Tick box on the membership form to confirm EFT payment + date</p>	<p>Action: Heidi & David to check whether A Howard is one of these new members. Kris and LyLe to confirm whether M Kohler and M Philips are the remaining 2 new members.</p> <p>AGENDA ITEM for next meeting: Finalise agreement on proposed Strategies.</p>
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<p>6.2 Treasurer's Report</p>	<p>Report presented by Ly Le: as at 10/5/2009</p> <table border="1" data-bbox="510 304 1149 743"> <tr> <td data-bbox="510 304 763 507">Investment</td> <td data-bbox="763 304 958 507">\$19,996.92</td> <td data-bbox="958 304 1149 507">7/7/08, Interest: &585.90 7/1/09, Interest: &610.80</td> </tr> <tr> <td data-bbox="510 507 763 710">Everyday A/C</td> <td data-bbox="763 507 958 710">\$14,000.93</td> <td data-bbox="958 507 1149 710">3/3/09 MLTASA bought 10 early bird registrations for the July Conference in Sydney: \$5,100</td> </tr> <tr> <td data-bbox="510 710 763 743">Conference A/C</td> <td data-bbox="763 710 958 743">\$ 3,038. 48</td> <td data-bbox="958 710 1149 743"></td> </tr> </table> <p>LyLe also reported that the official 2009 CEASA membership has been paid.</p>	Investment	\$19,996.92	7/7/08, Interest: &585.90 7/1/09, Interest: &610.80	Everyday A/C	\$14,000.93	3/3/09 MLTASA bought 10 early bird registrations for the July Conference in Sydney: \$5,100	Conference A/C	\$ 3,038. 48			<p>Anne-Marie to follow up the MLTASA fee payment with CEASA</p>
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<p>6.3 Associations</p>	<p>SAGTA Conference – 29-30th May Kris presenting an ICT Show & Tell</p>											
<p>7 AOB</p>	<p>Languages – ongoing monitoring/discussion of Languages in the New SACE recommended.</p>											
<p>8 Next Meeting</p>	<p>Monday, 3rd August, AHS: 4.30-6.30p.m.</p>											