

**Modern Language Teachers Association of South Australia
COMMITTEE MEETING 1 MINUTES**

Minutes of Meeting 1, Wed. 11th Feb., 5.00-7.00 p.m. at Adelaide High School..

Present: Kris Paul, Ly Le, Joe Van Dalen, Anne-Marie Morgan, Marietta Rossetto.

Apologies: Angela Benedetti, Andrea Corsten, Louisa Rennie, Eleni, Gyllian.

AGENDA ITEM	SUBJECT	RESOLUTION	ACTION
1. Matters of Procedure	President welcomed everyone and opened the meeting		
2. Minutes of Previous Meeting	Minutes of last committee meeting – carried over (AGM minutes)		
3 Business arising from previous minutes			
3.1 MLTASA Awards for Excellence	Decisions re eligibility for nomination: Recap – Financial members only to be nominated Individual or Corporate members eligible	Motion proposed by Kris: Kris to change the wording of the nomination form to clarify membership Seconded: Anne-Marie All in favour	
3.2 Proposal for Certificate of Merit	Carry over from the Dec 10 th Meeting, 2008 Proposal needed in order to finalise the MLTASA Certificate of Merit. Committee opted for the following to ensure clarity	Proposal presented by Kris (based on Committee’s Discussion): 1. MLTASA will consider awarding Certificate of Merit 2 A Certificate of Merit will be considered for those nominations which rank highly.	Agenda for Next Meeting: The proposal will be edited and revised as needed, before voting Consideration will be given to the Constitution in

		3. There may be 2 awards in any category (A for E or C of M) if two nominations are equally ranked.	relation to the Awards e.g Addendum /Working Rules
3.3 MLTASA web sites update	Kris: Cheque for \$300.00 received from DECS – issued Dec 5, 2008, banked Feb 5, 2009. Many changes to web site already made e.g. Moodles		Kris DECS materials need to be transferred from the MLTASA website
3.4 MLTASA Membership	Matters discussed included: data/promotion/committee membership/membership labels for AFMLTA (Babel) MEMBERSHIP Kris: The situation is this – We have no accurate membership database, No Membership Secretary and CEASA has no accurate data. Ly Le: Has made an inquiry to CEASA – CEASA willing to assist. An excel sheet has been sent to CEASA by Ly Le Kris/Ly Le : will send membership forms to CEASA (AFMLTA request) BABEL Joe: re BABEL - 2008 copies to members who did not receive them? Kris: this could restore good will. Collate a list of how many copies are outstanding re 2008 distribution? Anne-Marie: Perhaps check by asking if any members have not received 2008 copies of BABEL. COMMITTEE MEMBERSHIP Kris: raised the issue of Committee Membership and ways of increasing participation – thought it might be a good idea to let members know that they are eligible to join the Committee if they are interested in doing so. It	Agreed roles: Ly Le will oversee membership in the role of MEMBERSHIP SECRETARY - in addition to his role as TREASURER – ** Committee thanks Ly Le for assisting in such a generous spirit in a time of need. Newsletter Editor - Joe	1. Action re Membership Forms: (i) Ly Le to collate and/or double check the new membership forms for CEASA (ii) Kris will deliver these forms to CEASA, in person Kris will ask CEASA to notify the AFMLTA. 2. Action re issues of Babel: (i) Kris to write to members reminding them to rejoin and asking them to let us know if they experienced any problems re receiving BABEL in 2008.

	<p>might also be an option to let students know that they are welcome as well.</p> <p>Committee:supported the implementation of strategies to increase committee membership</p> <p>Ly Le: made a valid observation when he stressed the functional nature of any given committee as opposed to the size of its membership.</p>		<p>3. COMMITTEE MEMBERSHIP</p> <p>Kris to mention the committee membership option to members in her letter.</p>
<p>3.5</p> <p>Reps for CEASA/SOL & Public Officer</p>	<p>Kris: Noted that MLTASA Representation was needed in the following areas: CEASA / SOL / and Public Officer.</p>	<p>Nominations:</p> <p>CEASA: Anne-Marie Nominated: Marietta Seconded: Joe</p> <p>SOL: Joe Nominated: Marietta Seconded: Anne-Marie</p> <p>PUBLIC OFFICER: Kris (if Christina wishes to resign) Nominated: Anne-Marie Seconded: Ly Le</p>	<p>Public Officer – currently Christina – Kris to check whether Christina is happy to continue in this role</p>
<p>3.6</p> <p>E-voting</p>	<p>Kris: recommended further discussion, then voting as this issue is a carry over topic (10/12/2008)</p> <p>Joe: We can interpret postal voting as including email so the decision would be constitutional</p>	<p>Motion proposed by Kris: ThatE voting be used as an emergency measure.</p>	<p>AGENDA item: E voting – continued Work on the Motion proposed by Kris.</p>
<p>3.7</p> <p>Language Specific Associations</p>	<p>Kris: Raised the important issue of Representation by Language Specific Organisations. CLCSA/CLTA/SAGTA/JLTASA – invitations to join have</p>		

	been sent but no replies have been received. STASA has representation.								
3.8 AHS – Special Language School	Update re MLTASA’s concern over AHS’ change of status as a Special Language School		AGENDA item for next meeting: AHS’ change of status						
4 Correspondence	MLTAV correspondence and LOTE Express copies available for perusal								
5 New Business									
5.1 AFMLTA promotion materials	Should AFMLTA promotional materials be part of the membership drive?		AGENDA item for next meeting: AFMLTA promotional materials.						
6 Reports									
6.1 President’s Report	6.1.1 Smolicz award update: MLTASA invited to join MEC – Kris as possible Rep? 6.1.2 Committee Contact Details: Kris: asked committee members to complete the contact details sheet for emergency use. 6.1.3 Meeting Dates for 2009 Kris: 1 meeting each term = 3 rd week	MEC Representative: Kris Nominated: Anne-Marie Seconded: Joe	Action re Meeting Dates: 1. Dates, once agreed on, to be placed on the web site. 2. Kris to contact Angela to see whether 4.30 on Monday is a suitable time						
6.2 Treasurer’s Report	Report presented by Ly Le: as at 10/2/2009 <table border="1" data-bbox="510 1098 1240 1198"> <tr> <td>Investment</td> <td>\$19,996.92</td> </tr> <tr> <td>Everyday A/C</td> <td>\$10,321.39</td> </tr> <tr> <td>Conference A/C</td> <td>\$ 3,038. 48</td> </tr> </table>	Investment	\$19,996.92	Everyday A/C	\$10,321.39	Conference A/C	\$ 3,038. 48		
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6.3 Associations	No Reports Presented								

7 AOB			
7.1 PD in 2009	Kris called for a sub committee meeting to discuss PD in 2009 e.g Funding? PD around Standards/IT		
7.2 Newsletter			ACTION Joe to liaise with Kris re a Newsletter
8 Next Meeting	Tuesday, 24 th Feb at 4.30 at Bocelli's		